



## **NCTVET OVERSEAS FEE STRUCTURE** **September 2024 – March 2025**

**The fees in *italics* have been added/adjusted effective September 1, 2024. All fees are quoted in US dollars**

### **Accreditation, Audits, Workshop and Consultation**

<b><u>Accreditation</u></b>		<b>\$</b>	
• Registration	-	250.00	per application (non-refundable)
• Evaluator's Fee (Site Evaluation)	-	250.00	per programme per day
• Annual Maintenance	-	600.00	
• Appeal	-	Determined by the NCTVET	
• Special Audits	-	400.00	per day
• Technical Workshop	-	200.00	per person per day
• Consultation	-	500.00	per day
• Reporting Writing	-	250.00	

### **Assessments: National Vocational Qualification of Jamaica & Caribbean Vocational Qualification**

<b><u>Prior Learning Assessment</u></b>		<b>\$</b>	
• Registration	-	30.00	per candidate
• Assessment (Levels 2 & 3)	-	350.00	per candidate
• Assessment (Levels 4 & 5)	-	500.00	per candidate
• Assessment (Levels 6 & 7)	-	700.00	per candidate
• Assessment (Level 8)	-	1,000.00	per candidate
• Appeal	-	70.00	per candidate
• Transcript	-	30.00	per candidate

<b><u>Challenge Test</u></b>		<b>\$</b>	
• Registration	-	30.00	per candidate
• Assessment (Level 1)	-	100.00	per candidate
• Assessment (Level 2)	-	150.00	per candidate
• Appeal	-	70.00	per candidate
• Consultancy Fee for Assessor	-	700.00	per day



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<b><u>Institutional Assessment</u></b>		<b>\$</b>	
• Registration	-	30.00	per candidate
• Assessment (Level 1)	-	100.00	per candidate
• Assessment (Level 2)	-	150.00	per candidate
• Assessment (Level 3 - 5)	-	400.00	per candidate
• Assessment (Levels 6 & 7)	-	700.00	per candidate
• Assessment (Level 8)	-	1,000.00	per candidate
• Appeal	-	100.00	per candidate
• Consultancy Fee for Assessor	-	700.00	per day
<b><u>On-the-Job Assessment</u></b>		<b>\$</b>	
• Registration	-	30.00	per candidate
• Assessment (Level 1)	-	100.00	per candidate
• Assessment (Level 2)	-	150.00	per candidate
• Assessment (Level 3)	-	250.00	per candidate
• Assessment (Levels 4 & 5)	-	500.00	per candidate
• Assessment (Levels 6 & 7)	-	700.00	per candidate
• Assessment (Level 8)	-	1,000.00	per candidate
• Appeal	-	100.00	per candidate
<b><u>Capacity Building Consultancy</u></b>		<b>\$</b>	
• Registration (Workshop/Seminar)	-	30.00	per applicant
• Evaluation of Certificates & Documents-		250.00	per applicant
• Evaluation of Training Programme	-	250.00	per programme
• Training	-	320.00	per person (group size 15-25)
		350.00	per person (groups over 25)
		400.00	per person (groups less than 15)
• Project Consultation	-	1,500.00	per day



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<u>Other Fees</u>	\$	
• Amendments (Application/Registration data)	10.00	per candidate
• Facility Standards	- 150.00	per copy plus shipping & handling
• Handbooks	- 15.00	plus shipping & handling
• Re-sit Examination (Level 1)	- 100.00	per candidate per paper
• Re-sit Examinations (Level 2)	- 150.00	per candidate per paper
• Re-sit Examinations (Level 3)	- 250.00	per candidate per paper
• Re-sit (Levels 4 & 5)	- 500.00	per candidate
• Re-sit (Levels 6 & 7)	- 700.00	per candidate
• Re-sit (Level 8)	- 1,000.00	per candidate
• Standards	- 50.00	per copy plus shipping & handling
• Transcript	- 30.00	per candidate
• Correction of Certificate	- 30.00	per certificate reissued
• Replacement of Certificate	- 30.00	per certificate reissued
• External Verification & Report	- 200.00	per day per auditor

**Please note the following:**

- **Fees do not cover cost for material for practical assessments, transportation(air & ground), accommodation, per diem and meals**
- *Registration fee is non-refundable. Other fees may be refunded as per the NCTVET refund policy*
- **Maximum group size = 25 candidates**
- **All fees are subject to change**
- *Payment must be made as per the National Commercial Bank (NCB) wire instruction in addendum overleaf*
- *Quotation of the cost for products/services must be requested from the NCTVET Accounting Officer prior to payment*
- *Proof of payment must be submitted with all applications/requests*
- **Cost for shipping and handling, courier or postal services are determined by the local postal and courier suppliers**



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### **Payment Instructions:**

#### **National Commercial Bank Jamaica Limited - Wire Instructions**

*The following correspondent banks should be used to wire funds sent on behalf of customers of the National Commercial Bank Jamaica Limited using SWIFT Message Type- MT103 (Payment Order/Advice).*

#### **USD**

*Intermediary Bank: Bank of New York Mellon, New York  
1 Wall Street New York, NY 10286*

*ABA Routing#: 021000018  
SWIFT Code: IRVTUS3N*

*Beneficiary Bank: National Commercial Bank Jamaica Limited  
SWIFT Code: JNCBJMKX  
Beneficiary's name: Client/Customer Name  
Beneficiary's Account#: Client/Customer Account Number*

#### **GBP**

*Intermediary Bank: Barclays Bank Plc, London  
Address: 1 Churchill Place, London, E14 5HP*

*Sort Code: 20-32-53  
SWIFT Code: BARCGB22B*

*Beneficiary Bank: National Commercial Bank Jamaica Limited  
SWIFT Code: JNCBJMKX  
Beneficiary's name: Client/Customer Name  
Beneficiary's Account#: Client/Customer Account Number*

#### **EUR**

*Intermediary Bank: Barclays Bank Plc, London  
Address: 1 Churchill Place, London, E14 5HP*

*Sort Code: 20-32-53  
Swift Code: BARCGB22D*

*Beneficiary Bank: National Commercial Bank Jamaica Limited  
SWIFT Code: JNCBJMKX  
Beneficiary's Name: Client/Customer Name  
Beneficiary's Account#: Client/Customer Account Number*

#### **CAD**

*Intermediary Bank: Toronto Dominion Bank  
55 King Street, Toronto Ontario MSK1A2*

*SWIFT Code: TDOMCATT*

*Beneficiary Bank: National Commercial Bank Jamaica Limited*



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*SWIFT Code:* JNCBJMKX  
*Beneficiary's Name:* Client/Customer Name  
*Beneficiary's Account#:* Client/Customer Account Number

### **For further information contact:**

The Customer *Officer*  
The *Registration and Certification Department*  
NCTVET  
Gordon Town Road  
Kingston 6  
Telephone#: 876-977-1700-5, Ext. 22220, 22903  
Email: [enquiry.nctvet@moey.gov.jm](mailto:enquiry.nctvet@moey.gov.jm)